

**ITF UK TREE PLANTING GRANT
APPLICATION FORM 2008/9**

Eligibility

Our planting priorities change each year. If you can answer yes to all of the questions listed below, please proceed with your application. If not, we are unable to consider your application this year, please keep an eye on our website for details of our priorities for next year.

- **Is your project site accessible to the public?**
- **Does your project address biodiversity conservation objectives?**
- **Are you applying from a non-profit organisation or community group?**
- **Have you secured at least 20% of the total project funding from another source?**

Guidance notes

Please read the following notes carefully before completing this form:

- Applications must be made in advance of the planting date and will not be considered if work has already been carried out.
- We accept applications throughout the year and your application will be acknowledged within two weeks of receipt and a decision made within one month following that.
- The maximum grant available is £500 for any one project in any one year. Consideration may be given to long term projects.
- Successful applicants must claim payment of a grant within 1 year of being advised of grant approval. Applicants are expected to fund the project and then to claim the grant in writing accompanied by evidence of a paid account (copies of invoices).
- ITF reserves the right to inspect all trees planted and to request reports on the progress of the trees from the grant beneficiaries. There is no time limit on inspections and ITF reserves the right to demand repayment of any grant where trees have been neglected or destroyed.
- ITF spends very little on promotion and marketing and we therefore seek to raise our profile and make our work known through publicity around planting projects. In accepting a grant from ITF the applicant agrees to highlight the ITF logo and name in any associated publicity.

Please answer the questions as fully as possible; if full details are not included we may have to request clarification and this will delay the processing of the application. Please attach additional sheets as required.

1. DETAILS OF APPLICANT

1.1 Full name of applicant

.....

1.2 Organisation details and area of operation.

.....

.....

1.3 Address (and charity registration number if applicable)

.....

.....

.....

1.4 Telephone

.....

1.5 Email

.....

1.6 ITF Membership number (if applicable)

.....

1.7 Do you own, lease, or have an agreement over the planting site

.....

1.7. a. For how long, (if lease or agreement)

.....

1.8 Name and address of site owner

.....

1.8.1. Have they agreed the project?

.....

1.9 If this is a community project please give details

.....

.....

.....

2. OBJECTIVES OF PLANTING PROJECT

2.1 What are the reasons for planting trees here?

.....

.....

.....

.....

2.2 What are the benefits and to whom?

.....

.....

.....

2.3 Is the site Rural or Urban?

.....

2.5 Are there links with other trees in the area, will the planting expand an existing woodland or landscape feature?

.....
.....
.....

2.6 Is the project part of a longer term scheme? If so, please give details of the overall scheme.

.....
.....
.....

3. IMPLEMENTING THE PROJECT

3.1 Location of proposed planting

.....
.....
.....

3.2 Area (acres or hectares)

.....

3.3 OS Grid Reference

.....

3.4 Please provide a scaled plan of the site

3.5 Give details of species, numbers and size of trees to be planted

.....
.....
.....
.....
.....

3.6 What is your experience of tree planting or if someone else is to do the planting, give details of their experience

.....
.....
.....
.....

3.7 Date of proposed planting

.....

3.8 Will the site be pre-treated e.g. with herbicide

.....
.....
.....

3.9 Are the trees likely to be vulnerable to grazing by farm stock, deer, rabbits, squirrels, or other wildlife?

.....
.....
.....

3.10 How will trees be protected against the above?

.....
.....
.....

3.11 How will care for the trees be provided over the 3 – 5 years following planting?

.....
.....
.....

3.12 What publicity is planned?

.....
.....
.....

4. FUNDING THE PROJECT

4.1 Total cost of project

.....
.....

4.2 Sum requested from ITF (max £500 or part of a larger project)

.....
.....

4.3 Sources of other funding, please give details

.....
.....
.....

5. APPLICANT DECLARATION

I..... (Full Name BLOCK CAPITALS)

on behalf of.....

declare that to the best of my knowledge the information I have provided in this application is complete and correct.

Signature: Date.....

PLEASE SUBMIT APPLICATIONS TO THE ADDRESS BELOW

OFFICE USE

	Date
Received	
First look	
Reject/acknowledge	
GPG	
Award	
Claim	
Payment	