

International Tree Foundation

Programmes GIS Volunteer - Role Description

March 2018



About International Tree Foundation

At the International Tree Foundation (ITF) we plant, protect and promote trees and forests in the UK and internationally by working with communities to establish sustainable community forestry projects that benefit individuals, communities and the environment.

Role description

This is a great opportunity to volunteer with ITF at our offices in Summertown, Oxford. It offers the chance to learn new skills, gain confidence and experience working in a dynamic office environment while contributing to our vital work.

Working closely with the Programmes Manager you will help to develop ITF's new 'Projects and Trees' database and mapping system. This will help ITF to monitor and support projects in Africa and the UK from our office in Oxford, and to communicate the progress through maps and reports.

You will also be involved in:

- Keeping up to date with our projects across Africa and the UK
- Carrying out specific projects such as surveys with project partners
- Producing reports for donors and our Board



- Contributing to the activities of ITF as needed

Training can be given on the job, but knowledge/experience of GIS and mapping is essential, and the following areas would be useful: forestry/ agroforestry, natural resource management, environment, conservation and community engagement.

Person specification:

We are looking for a committed, well-organised person with strong GIS and IT skills, interested to gain experience in this kind of work. If you are motivated and enthusiastic and especially if you have experience with environmental projects and an interest in environmental and international development issues, then this is the perfect role for you.

In addition, the right volunteer will have:

- Strong communication and writing skills
- Ability to work independently and as part of a team
- Strong organisational skills

What we offer

This position is unpaid. We offer expenses of up to £5 per day for lunch plus reasonable travel expenses.

Start Date

April or May 2018. There is flexibility around the days worked and time commitment.

If you're interested in applying for the role, please send your CV and a letter (1 page A4) detailing your skills and motivations to: info@internationaltreefoundation.org